



Rocky Mountain Women in Law Enforcement

2019 Conference

October 1- 4, 2019

Vendor Registration Form

PLEASE FILL OUT THIS FORM AND RETURN WITH THE VENDOR FEE TO:

RMWLE ATTN: 2019 Vendor Registration

P.O. Box 25762, Colorado Springs, CO 80936

Name of Business or Exhibit: _____

Type of Exhibit: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Email: _____ Phone: _____

*Additional charges will apply for special requirements or needs. For additional questions, please contact RMWLE.

Vendor Day will be held on Thursday, October 3, 2019 from 8:00 AM until 5:00 PM.

Please reserve the following:

One (1) 8' x 6' booth with electricity and Wi-Fi only **\$200.00** Price includes one (1) 6' long table, two (2) chairs, a wastebasket **plus** continental breakfast and lunch for one (1) person*.

Special! 2 booths \$ 300.00 *Additional people at booth will be an extra \$45.00 _____

A donated item(s) for a door prize and/or the Silent Auction is greatly appreciated!

I will donate an item I will not donate an item

Total Payments: \$ _____ Check Money Order Credit Card (Visa, MC, or Discover)

Credit Card number: _____ - _____ - _____

Exp Date: _____ CVV#: _____

Name on Card: _____

Billing Address: _____

PLEASE contact Sheraton Denver Tech Center Hotel at 303-799-6200 to reserve your rooms at the special RMWLE Conference rate! Make sure you tell them you are with the RMWLE Conference!

1. ALL VENDORS MUST REGISTER AND MAKE PAYMENT IN FULL BY SEPTEMBER 1, 2019

2. SPACES ARE NOT GUARANTEED UNTIL PAYMENT IS RECEIVED

3. NO REFUNDS AFTER SEPTEMBER 1, 2019

4. ANY EXTRAS MUST BE CONTRACTED FOR AND PAID FOR BY THE DEADLINE

5. STARTING TIME FOR SET UP IS 6:30 AM, OCTOBER 3, 2019

6. A RESPONSIBLE PERSON MUST BE AT THE BOOTH DURING CONFERENCE HOURS.

***** RMWLE IS NOT RESPONSIBLE FOR LOSS OR THEFT*****

7. I UNDERSTAND THAT I WILL BE RESPONSIBLE FOR THE COLLECTION AND REPORTING OF SALES TAX FOR ANYTHING I SELL AT THE CONFERENCE.

Signature: _____

Date: _____

Printed Name: _____

Title: _____