



Rocky Mountain Women In Law Enforcement

2018 Conference

October 2 - 5, 2018

Great Wolf Lodge (844) 554-9653 www.greatwolf.com

9494 Federal Drive Colorado Springs, CO 80921

Vendor Registration Form

PLEASE FILL OUT THIS FORM AND RETURN WITH THE VENDOR FEE TO:

Rocky Mountain Women in Law Enforcement 2018 Conference **ATTN:** Vendor Registration

P.O. Box 25762, Colorado Springs, CO 80936

Phone (719) 237-6267

NAME OF BUSINESS OR EXHIBIT: _____

TYPE OF EXHIBIT: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

Email: _____ DAY PHONE: _____

*Additional charges will apply for special requirements or needs. **For additional questions, please contact the Vendor Coordinator, Shelli Ellis at kittykane26@gmail.com**

Vendor Day will be held on Thursday, October 4th, 2018 from 8:00 am until 5:00 pm.

Set-up time will begin at 6:30 am. **Please reserve the following:**

One (1) 8' x 6' booth with electricity and Wi-Fi only \$200.00 dollars! Price includes one (1) 6' long table, two (2) chairs, a wastebasket **plus** continental breakfast and lunch for one person*.

SPECIAL! 2 booths \$275.00 dollars!

***Additional people at booth will be an extra \$45**

A donated item(s) for a door prize and/or the Silent Auction is greatly appreciated!

I WILL DONATE AN ITEM

I WILL NOT DONATE AN ITEM

TOTAL PAYMENT \$ _____ Check Money Order

Credit Card (Visa, MC & Discover only!) CC# _____ - _____ - _____

Exp Date _____ 3-digit code on back # _____

Name on CC _____

Address on CC _____

PLEASE contact the Great Wolf Lodge at (844) 554-9653 to reserve your rooms at the special RMWLE Conference rate!

Make sure you tell them you are with the RMWLE Conference!

1. **ALL VENDORS MUST REGISTER AND MAKE PAYMENT IN FULL BY SEPTEMBER 1st, 2018.**

2. SPACES ARE **NOT** GUARANTEED UNTIL PAYMENT IS RECEIVED.

3. **NO REFUNDS AFTER SEPTEMBER 1st, 2018.**

4. ANY EXTRAS MUST BE CONTRACTED FOR AND PAID FOR BY THE DEADLINE.

5. **STARTING TIME FOR SET UP IS 6:30 AM, OCTOBER 4th, 2018.**

6. A RESPONSIBLE PERSON MUST BE IN ATTENDANCE AT THE BOOTH DURING CONFERENCE HOURS.

***RMWLE IS NOT RESPONSIBLE FOR LOSS OR THEFT.**

7. I UNDERSTAND THAT I WILL BE RESPONSIBLE FOR THE COLLECTION AND REPORTING OF SALES TAX FOR ANYTHING I SELL AT THE CONFERENCE.

SIGNATURE: _____ Date: _____

PRINTED NAME: _____ Title: _____