



# Rocky Mountain Women In Law Enforcement

Conference 2010

September 22-24, 2010

Pueblo Convention Center (Marriott Hotel)

Pueblo, CO

Vendor Registration Form

PLEASE FILL OUT THIS FORM AND RETURN WITH THE VENDOR FEE TO:  
Rocky Mountain Women in Law Enforcement Conference 2010  
Vendor Registration  
P.O. Box 25762  
Colorado Springs, CO 80936  
Phone (719) 237-6267 FAX (719) 444-7815

NAME OF BUSINESS OR EXHIBIT: \_\_\_\_\_

TYPE OF EXHIBIT: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email: \_\_\_\_\_ DAY PHONE: \_\_\_\_\_

Additional charges will apply for special requirements or needs, i.e. Internet hook-up, Telephone line, TV, extra tables or chairs, storage of shipped materials, extra electrical outlets, etc. **(For additional needs you must contact the Vendor Coordinator at [lgalassini@pueblo.us](mailto:lgalassini@pueblo.us) )**

Please reserve the following for vendor day September 23, 2010:

ONE (1) 8' x 10' PIPE/DRAPED BOOTH, WITH ONE (1) 6' TOPPED/SKIRTED TABLE, TWO CHAIRS AND A TRASH CAN. ALSO INCLUDES CONTINENTAL BREAKFAST, LUNCH, & SNACK. **COST \$100.00**

A FASHION SHOW HIGHLIGHTING VENDOR MERCHANDISE WILL BE FEATURED DURING LUNCH. IF YOU WISH TO PARTICIPATE, PLEASE HAVE SELECTED ITEMS AVAILABLE - MODELS WILL BE PROVIDED.

A DONATED ITEM FOR A DOOR PRIZE OR SILENT AUCTION WOULD BE GREATLY APPRECIATED.

I WILL DONATE AN ITEM  I WILL NOT DONATE AN ITEM

MENTION RMWLE VENDOR FOR SPECIAL RATE WHEN MAKING YOUR ROOM RESERVATION FOR \$89.00/NIGHT AT THE PUEBLO MARRIOTT, 320 CENTRAL MAIN ( 719-542-1100).

TOTAL PAYMENT: \_\_\_\_\_ Method:  Check  Money Order  Credit Card (call us)

1. **ALL VENDORS MUST REGISTER AND MAKE PAYMENT BY SEPTEMBER 1, 2010. NO REFUNDS AFTER SEPTEMBER 1, 2010.**
2. SPACES ARE NOT GUARANTEED UNTIL PAYMENT IS RECEIVED, NO REFUNDS AFTER 9/1.
3. EXTRAS MUST BE CONTRACTED FOR AND PAID FOR BY THE DEADLINE.
4. SET-UP MUST BE COMPLETED BY 7:30 AM, SEPTEMBER 23<sup>rd</sup>.
5. A RESPONSIBLE PERSON MUST BE IN ATTENDANCE AT THE BOOTH DURING CONFERENCE HOURS. RMWLE IS NOT RESPONSIBLE FOR LOSS OR THEFT.
6. I UNDERSTAND THAT I WILL BE RESPONSIBLE FOR THE COLLECTION AND REPORTING OF SALES TAX FOR ANYTHING I SELL AT THE CONFERENCE.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ Title: \_\_\_\_\_